



**Oath of Office – newly elected School Directors**

District Justice Victor M. Frederick IV administered the Oath of Office to the following School Directors:

Robert A. Heckman  
Robert J. Cappa  
Carl J. Kubitz, Jr.  
John C. Bieber  
Stephen S. Burns

**Elect President**

*President*

Mrs. McCarthy nominated Mr. Robert A. Heckman as President of the Board of Directors. Dr. Cappa seconded the nomination. Mr. Bieber nominated Mr. Stephen Burns as President of the Board of Directors. Mr. Kubitz seconded the nomination. Mr. Bieber moved to close nominations. Mr. Kubitz seconded the motion.

*President –  
Heckman -  
denied*

Roll call vote to appoint Mr. Robert A. Heckman as President of the Board of Directors followed nomination: Mr. Bieber – no, Mr. Burns – no, Dr. Cappa – yes, Mr. Heckman – yes, Mr. Kubitz – no, Mr. Maloney – no, Mrs. McCarthy – yes, and Mr. Richard – yes. Four votes yes, four votes no.

Motion denied.

Roll call vote to appoint Mr. Stephen Burns as President of the Board of Directors followed nomination: Mr. Bieber – yes, Mr. Burns – yes, Dr. Cappa – no, Mr. Heckman – no, Mr. Kubitz – yes, Mr. Maloney – yes, Mrs. McCarthy – no, and Mr. Richard – no. Four votes yes, four votes no.

*President –  
Burns - denied*

Motion denied.

Solicitor, Mark J. Merolla, Esquire, advised Temporary Chairperson, Ralph Richard to move the Reorganization Meeting into five minute recess at 7:15 p.m.

*Recess  
7:15 p.m.-7:20  
p.m.*

**Comments from the Audience**

- There were no comments at this time.

**Superintendent’s Action Items**

Dr. Zackon presented the following Action Items:

**Personnel:**

1. A motion was made by Mrs. McCarthy, seconded by Mr. Burns, to approve the request by Mrs. Holly Stutzman, High School Nurse, for a Family Medical Leave beginning on or about April 7, 2008, through the end of the 2007-2008 school year. Motion was followed by roll call vote with Mr. Bieber, Mr. Burns, Dr. Cappa, Mr. Heckman, Mr. Kubitz, Mr. Maloney, Mrs. McCarthy, and Mr. Richard, all voting yes.  
Motion approved.  
*FML – HS Nurse  
Stutzman*
  
2. A motion was made by Dr. Cappa, seconded by Mr. Maloney, to approve Mr. Richard Harrison as the High School Varsity Baseball Coach for the 2007-2008 school year. Salary will be as per the 2007-2008 Co-Curricular Schedule. Motion was followed by roll call vote with Mr. Bieber, Mr. Burns, Dr. Cappa, Mr. Heckman, Mr. Kubitz, Mr. Maloney, Mrs. McCarthy, and Mr. Richard, all voting yes.  
Motion approved.  
*Co-Curricular:  
HS Baseball  
Coach 2007-  
2008 Harrison*
  
3. A motion was made by Mrs. McCarthy, seconded by Mr. Maloney, to approve Eric Miller as the High School Hall Monitor for the 2007-2008 school year. Salary will be \$85.00 per day, with benefits, effective Monday, December 17, 2007. (Replacement position) Motion was followed by roll call vote with Mr. Bieber, Mr. Burns, Dr. Cappa, Mr. Heckman, Mr. Kubitz, Mr. Maloney, Mrs. McCarthy, and Mr. Richard, all voting yes.  
Motion approved.  
*HS Hall Monitor  
2007-2008  
Miller*

**Field Trip:**

1. A motion was made by Mr. Maloney, seconded by Mr. Kubitz, to approve the request for Dr. Howe, Mr. Deysher, and 48 students to visit the Pennsylvania Farm Show on Monday, January 7, 2008, in Harrisburg. Cost to District - \$505.00. Motion was followed by roll call vote with Mr. Bieber, Mr. Burns, Dr. Cappa, Mr. Heckman, Mr. Kubitz, Mr. Maloney, Mrs. McCarthy, and Mr. Richard, all voting yes.  
Motion approved.  
*PA Farm Show  
Harrisburg  
Howe, Deysher*

**Workshops/Conferences:**

1. A motion was made by Mr. Heckman, seconded by Dr. Cappa, to approve the request for Mrs. Nancy Dougherty and Mrs. Diane Robinson to attend the Pa. School Librarians Conference on Friday and Saturday, May 2, and May 3, 2008 in Hershey. Total cost to the District is \$769.00. Motion was followed by roll call vote with Mr. Bieber, Mr. Burns, Dr. Cappa, Mr. Heckman, Mr. Kubitz, Mr. Maloney, Mrs. McCarthy, and Mr. Richard, all voting yes.  
Motion approved.  
*PA. School  
Librarians  
Conference  
Hershey, Pa.  
Dougherty,  
Robinson*

Mr. Hannum arrived at 7:30 p.m.

2. A motion was made by Mrs. McCarthy, seconded by Mr. Maloney, to approve the request for Mr. Steven Boyer to attend the All Star Track and Cross Country Clinic on Thursday and Friday, December 13, and December 14, 2007 in Atlantic City, NJ. Total cost is \$480.00. Motion was followed by roll call vote with Mr. Bieber, Mr. Burns, Dr. Cappa, Mr. Hannum, Mr. Heckman, Mr. Kubitz, Mr. Maloney, Mrs. McCarthy, and Mr. Richard, all voting yes.

*Track and Cross-Country Clinic  
Atlantic City  
Boyer*

Motion approved.

3. A motion was made by Mr. Hannum, seconded by Mrs. McCarthy, to approve the request for Mrs. Donna McCandless and Mr. Jay Belanger to attend the Lenovo tech training for *Classrooms of the Future* in King of Prussia and Harrisburg. Total cost to District - \$130.00.

*Classrooms of the Future – tech training  
King of Prussia  
Harrisburg  
Belanger  
McCandless*

Monday, December 10, 2007 – Belanger  
Wednesday, December 12, 2007 – McCandless

Motion was followed by roll call vote with Mr. Bieber, Mr. Burns, Dr. Cappa, Mr. Hannum, Mr. Heckman, Mr. Kubitz, Mr. Maloney, Mrs. McCarthy, and Mr. Richard, all voting yes.

Motion approved.

### **Elect President – re-open nominations**

Mrs. McCarthy nominated Mr. Robert A. Heckman as President of the Board of Directors. Dr. Cappa seconded the nomination. Mr. Bieber nominated Mr. Stephen S. Burns as President of the Board of Directors. Mr. Kubitz seconded the nomination. Mr. Hannum made a motion to close nominations, Mr. Bieber seconded the motion.

*Office of  
President*

Roll call vote for Mr. Robert A. Heckman as President of the Board of Directors followed nomination: Mr. Bieber – no, Mr. Burns – no, Dr. Cappa – yes, Mr. Hannum – yes, Mr. Heckman – yes, Mr. Kubitz – no, Mr. Maloney – no, Mrs. McCarthy – yes, and Mr. Richard – yes. Five votes yes, four votes no.

*Approved:  
Robert Heckman  
President*

Motion approved.

Roll call vote for Mr. Stephen S. Burns as President of the Board of Directors followed nomination: Mr. Bieber – yes, Mr. Burns – yes, Dr. Cappa – no, Mr. Hannum – no, Mr. Heckman – no, Mr. Kubitz – yes, Mr. Maloney – yes, Mrs. McCarthy – no, and Mr. Richard – no. Four votes yes, five votes no.

Motion denied.

**Elect Vice-President**

*Office of  
Vice-President*

Mr. Hannum nominated Mr. Ralph C. Richard as Vice-President of the Board of Directors. Dr. Cappa seconded the motion. Mr. Kubitz nominated Stephen S. Burns as Vice-President of the Board of Directors. Mr. Bieber seconded the motion. Mr. Maloney moved to close the nominations. Mr. Hannum seconded the motion.

Roll call vote for Mr. Ralph C. Richard as Vice-President of the Board of Directors followed nomination: Mr. Bieber – no, Mr. Burns – no, Dr. Cappa – yes, Mr. Hannum – yes, Mr. Heckman – yes, Mr. Kubitz – no, Mr. Maloney – no, Mrs. McCarthy – yes, and Mr. Richard – yes. Five votes yes, four votes no. Motion approved.

*Approved:  
Ralph C. Richard  
Vice-President*

Roll call vote for Mr. Stephen S. Burns as Vice-President of the Board of Directors followed nomination: Mr. Bieber – yes, Mr. Burns – yes, Dr. Cappa – no, Mr. Hannum – no, Mr. Heckman – no, Mr. Kubitz – yes, Mr. Maloney – yes, Mrs. McCarthy – no, and Mr. Richard – no. Four votes yes, five votes no. Motion denied.

**Meeting date, time and place**

*Meetings*

A motion was made by Mr. Heckman, seconded by Mr. Richard, to set the meeting dates of the Combined Committee Meetings for the second Wednesday of each month, and the Regular Meetings of the Board for the third Wednesday of each month. All meetings will be scheduled to begin at 7:00 p.m. in the Board Room of the Administration Building, with the following exceptions:

- Cancel the Combined Committee Meeting scheduled for Wednesday, December 12, 2007
- Wednesday, January 16, 2008 Regular Meeting will be held at the Oley Valley High School
- Wednesday, February 20, 2008 Regular Meeting will be held at the Berks Career and Technology Center, East Campus
- Wednesday, April 16, 2008 Regular Meeting will be held at the Oley Valley Elementary School
- Wednesday, May 21, 2008 Regular Meeting will be held at the Oley Valley Middle School

Motion was followed by roll call vote with Mr. Bieber, Mr. Burns, Dr. Cappa, Mr. Hannum, Mr. Kubitz, Mr. Maloney, Mrs. McCarthy, Mr. Richard, and Mr. Heckman, all voting yes.

Motion approved.

**Berks E.I.T. Representative and Alternate Representative**

*Berks E.I.T.  
Representative*

1. Mr. Hannum nominated Mrs. Mary Anne McCarthy as Representative to the Executive Committee of the Berks E.I.T. Bureau. Mr. Bieber seconded the nomination. Mr. Hannum moved to close nominations, and Mr. Richard seconded motion. All ballots were cast for Mrs. McCarthy.

*Mary Anne  
McCarthy*

Motion approved.

2. Mr. Hannum nominated Mr. Carl Kubitz as Alternate Representative to the Executive Committee of the Berks E.I.T. Bureau. Dr. Cappa seconded the nomination. Mr. Richard moved to close nominations, and Mr. Hannum seconded motion. All ballots were cast for Mr. Kubitz.

*Alternate  
Berks E.I.T.  
Representative  
Kubitz*

Motion approved.

**Legislative Chairperson/COLA Representative**

*Legislative  
Chairperson*

Mr. Bieber nominated Mr. John Bieber as Legislative Chairperson/COLA Representative to the Board. Dr. Cappa seconded the motion. There were no further nominations. Mr. Richard moved to close nominations. Mr. Hannum seconded motion. All ballots were cast for Mr. Bieber.

*COLA  
Representative  
Bieber*

Motion approved.

**Representative to the Agricultural Advisory Committee**

*Agricultural  
Advisory  
Committee*

Mr. Hannum nominated Mr. Ralph C. Richard as Representative to the Agricultural Advisory Committee. Mr. Maloney seconded the motion. There were no further nominations. Dr. Cappa moved to close nominations. Mr. Hannum seconded motion. All ballots were cast for Mr. Richard.

*Richard*

Motion approved.

**Committee Assignments 2007-2008**

The following committee chairperson assignments for 2007-2008 were presented. The remaining committee structure would be finalized within the next few days.

**Budget and Finance Committee**

Ralph Richard, Chairperson

**Personnel Committee**

Christopher Hannum, Chairperson

**Policy Committee**

Dr. Robert Cappa, Chairperson

**Curriculum Committee**

Mary Anne McCarthy, Chairperson

**Property & Transportation Committee**

Christopher Hannum, Chairperson

**Student Activities Committee**

David Maloney, Chairperson

**Superintendent's Comments**

Dr. Jeffrey F. Zackon, Superintendent, directed the Board Members to the information provided in tonight's packets.

- Project 720 Success Stories – BBEC
- Newspaper article featuring the Oley Valley High School student fundraising for food bank and cancer victim (alumnus)
- Invitations to upcoming Holiday Concerts
- November 2007 Edition of the Oley Valley Community Education Foundation Newsletter

**ADJOURNMENT**

*Adjournment*

A motion was made by Mr. Richard, seconded by Mr. Maloney, to adjourn the meeting. Voice vote followed motion, all in favor. The meeting was adjourned at 7:58 p.m.

Motion approved.

Respectfully Submitted,

Janet E. Keehn  
Secretary