

Excuse for Absence or Tardiness

Must be returned within 3 days or the absence is unexcused

_____ was *absent *tardy
(*Cross out one)

from school on _____.

An explanation from the parent/guardian in each case of absence or tardiness, is required for admission to school. Kindly state the reason below.

_____Teacher

The reason for *absence - *tardiness was _____

_____ Date _____ Signature of parent/guardian

This excuse must be kept on file for the inspection of School Officials. Absence claimed by illness may require a report from a physician, or examination by the School Nurse or Health Official.

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